



108 East Railroad Street
St. Johns, Michigan 48879
Minutes for Regular Meeting
May 11, 2023 at 6:00pm

- I. Call to Order
 - A. Skorna called the meeting to order at 6:00pm
 - B. Members present: Kim Skorna, Chair; Rebecca Daman, Vice Chair; Renae Larsen, Secretary; Kendel Darragh, Trustee; Kim Keys-Kellogg, Trustee; Brad Jorae, Trustee
 - C. Members absent: Jean Ruestman
 - D. Others present: Sara Morrison, Director; Brett Harger, Assistant Director

- II. Consent Agenda
 - A. Approval of Minutes of the April 13, 2023 Regular Meeting
 - B. Approval of Revenue/Expenditure Report
 - C. Approval of Bills Paid in the Amount of \$44,645.28
 - D. Daman moved to approve the Consent Agenda as presented; supported by Larsen; motion carried unanimously

- III. Approval of Agenda
 - A. Darragh moved to approve the agenda; supported by Keys-Kellogg; motion carried unanimously

- IV. 2023-2024 Budget Hearing
 - A. Jorae moved to open the Hearing; supported by Daman; motion carried unanimously
 1. No public remarks on the budget
 - B. Daman moved to close the Hearing; supported by Keys-Kellogg; motion carried unanimously

- V. Limited Public Comment (Please limit your comments to three (3) minutes in duration)
 - A. No public comment

- VI. Reports
 - A. Facility Committee
 1. Williams will schedule the sealing of the staff parking lot now that the weather is consistently warmer
 2. No other quotes were received for the drain/downspout work
 3. Morton Outdoor Contracting poured the cement pad for the dumpster last Friday
 - B. Executive Committee
 1. No report given
 - C. Fundraising Committee
 1. Daman received a proposal from OneCause for \$2590 that covers one year of online fundraising activities
 - a. Board will wait until new fiscal year begins in July to enter into the agreement

- VII. Unfinished Business
 - A. Facility Improvement Quote

1. Carpet removal and resurfacing of the front porch will begin May 22
2. Larsen moved to accept the quote from Morton Outdoor Contracting for the downspout work; supported by Darragh; motion carried unanimously

VIII. New Business

A. 2023-2024 Budget Resolution

1. Jorae moved to approve Resolution 2023-001: Resolution to Adopt 2023-2024 Amended Budget and Certify 2023 Tax Levy; supported by Daman; motion carried by roll call as follows:
 - a. AYES: Keys-Kellogg, Jorae, Larsen, Skorna, Darragh, Daman
 - b. NAYS: None

B. Policy

1. By-laws
 - a. Board reviewed sections 1 and 2
 - i. Will look at 2 sections each month leading to an official review of the entire document in January
2. Personnel Manual
 - a. Progressive Discipline/Grievance
 - i. Morrison presented the former policy
 - (a) Members offered suggestion on updating the policy and will email Morrison any further updates
 - ii. Updated policy will be presented for Board approval in June

C. Strategic Plan

1. Review of Progress
 - a. Reviewed the current Plan and updates for new Members
 - b. Board will set Plan Goals in June

D. Potential Grants

1. Morrison submitted the renovation project to Senator Peters office
 - a. Project has made the short list for federal funding
2. Morrison received a decision extension for the Impact Grant until September
3. Morrison discussed two grants with application deadlines in June
 - a. Board suggested putting focus and applying for the RAP 2.0 Grant

IX. Director's Report

- A. Morrison shared a statewide survey provided by the Michigan Library Association that looked at opinions on book selection and censorship

X. Trustee Comments

- A. No additional comments

XI. Adjournment

- A. Larsen moved to adjourn
 1. Meeting adjourned at 7:46pm

Next Regular Meeting: Thursday, June 8, 2023